



## UBC Research MRIs during the COVID-19 Pandemic: Study Coordinators/Research Assistants

### Booking and COVID-19 Pre-Screening :

There is no charge for or time limit on cancellations if anyone fails COVID-19 screening OR feels uncomfortable attending their appointment. Refer to the COVID-19 cancellation policy <https://med-fom-mri-research.sites.olt.ubc.ca/files/2020/05/UBC-MRI-Research-Centre-Cancellation-Policy-COVID-19.pdf>

#### **When booking > 3 days before the MRI appointment:**

- Ask your participant the following:

**As part of our preliminary screening for COVID-19, I have a few questions I need you to answer.**

**In the last 14 days, have you:**

Part A	No	Yes
Returned from travel outside of Canada?		
Been in close contact with anyone diagnosed with lab confirmed COVID-19?		
Lived or worked in a setting that is part of a COVID-19 outbreak?		
Been advised to self-isolate or quarantine at home by public health?		

- Send your participants the document “UBC Research MRIs during the COVID-19 Pandemic”.
- State that they must be **feeling well** on the day of their appointment and if at any time their health status changes to contact you and cancel their appointment. They can use the BC COVID-19 Self-Assessment Tool at <https://bc.thrive.health/covid19/en> for further guidance.
- Tell them you will be contacting them again < **3 days** before the appointment to ask them further screening questions, which you can find on the next page.

**When booking < 3 days before the MRI appointment/doing final pre-screening:**

- Ask your participant the following:

**As part of our screening for COVID-19, I have a few questions I need you to answer. In the last 14 days, have you:**

Part A	No	Yes
Returned from travel outside of Canada?		
Been in close contact with anyone diagnosed with lab confirmed COVID-19?		
Lived or worked in a setting that is part of a COVID-19 outbreak?		
Been advised to self-isolate or quarantine at home by public health?		

**Do you have new onset of any of the following symptoms:**

Part B	No	Yes
Fever		
Cough: new or worse than usual		
Shortness of breath		
Diarrhea		
Nausea and/or vomiting		
Headache		
Runny nose/nasal congestion		
Sore throat or painful swallowing		
Loss of sense of smell		
Loss of appetite		
Chills		
Muscle aches		
Fatigue		

- Send your participants the document “UBC Research MRIs during the COVID-19 Pandemic” if you have not done so already.
- State that they must be **feeling well** on the day of their appointment and if at any time their health status changes to contact you as their appointment must be cancelled. They can use the BC COVID-19 Self-Assessment Tool at <https://bc.thrive.health/covid19/en> for further guidance.
- Tell them **upon arrival at the MRI department they will be screened again**.
  - If their status has changed their appointment is cancelled: they need to sanitize their hands and don a mask (which we will provide). They can seek guidance from their healthcare provider and <https://bc.thrive.health/covid19/en>.
  - We will contact the Research Coordinator and Principal Investigator to inform them of the cancellation.

## Day of Scan:

- **Disposable Medical Procedure Masks are mandatory in patient care areas in the Centre for Brain Health (including the MRI department / Fipke Integrated Neuroimaging Suite).**
  - Anyone arriving without a disposable medical procedure mask will be provided with one by the greeter at the front door of CBH (available 8-4).
  - We ask that researchers provide their own disposable masks to their staff and participants, particularly if subject arrival is outside of the 8-4 greeter hours. If necessary, the MRI department can provide PPE.
- Everyone entering a hospital building must use the provided hand sanitizer (if you or the participant are wearing gloves, please remove them and use the hand sanitizer).
- **All staff must wear a mask, eye protection and gloves during direct contact with a patient/participant.**
  - Eye protection must be a face shield or goggles/glasses that are not open on the top/bottom/sides. Eyeglasses are not sufficient.
- Upon arrival at the Fipke Integrated Neuroimaging Suite:
  - Use the auto-door opener to ensure the waiting area is clear before entering
  - Proceed with screening. There are clipboards available with a COVID-19 and an MRI screening form attached.
- Encourage your participants to use a single chair, changing cubicle etc. to minimize possible cross-contamination.

## The Hierarchy of Controls for COVID-19 Infection Prevention and Control are:

- Physical distancing:
  - Even with PPE try to remain more than 2 metres away from others.
- Hand Hygiene:
  - Please use the provided hand sanitizer often and encourage your participants to do the same.
  - Hands must be sanitized before donning and doffing PPE. If you must adjust your mask sanitize your hands before and after adjustment.
- Cleaning touchpoints and items, minimizing cross-contamination:
  - The MRI Technologists clean all items/surfaces contacted by research participants or research personnel accompanying them. We ask that you minimize your interactions with items and surfaces in the department.
- Personal Protective Equipment:
  - **All staff regardless of employer must wear a mask, eye protection and gloves during direct contact with a patient/participant.**
  - Participants cannot wear masks during MRI scans (metal nosepieces, unknown fabrics). If you are wearing a mask with a metal nosepiece while working in Zone 4 we may need to confirm it is not ferromagnetic with a magnet test.

Thank-you for your cooperation and for your continued efforts to keep our staff and participants safe.

Best Regards, UBC MRI Research Centre

12 Nov 2020